

A NOTE FROM OUR CHIEF OPERATING OFFICER



March 2020

Contingency Plans

Dear Board Member,

I hope that you and yours are healthy and safe.

You should have heard from your property manager yesterday about planning for the possibility of a shelter-in-place order from the Mayor. In that case, non-resident staff will not be able to get to the building, and residents will need to be asked to volunteer to help with various building tasks. If you have not had this conversation with your manager yet, please contact Gustavo Rusconi, Director of Management Operations, at gustavor@argo.com or 212-896-8622. Don't hesitate to contact Gustavo or me for anything you need.

The Argo staff continues to work remotely, supported by an onsite skeleton crew. We are also preparing for a potential shelter-in-place order.

Please let me know if you have any questions, and as always, sending Argo's best to you.

Regards,

Julie Zuraw
Chief Operating Officer
JulieZ@argo.com

